



Dean Ridge and Dean George – Winners of the 2023 Horizon Apartments Narooma Forest Rally.
Photo courtesy of Roy Meuronen Photography

Volunteers Information

24th August 2024

- Round 4 of the NSW State Rally Championship
- Round 6 of the East Coast Classic 2WD Rally Series
- Round 6 of the East Coast Classic 4WD Rally Series
- Round 5 of the NSW Clubman Rally Series
- Round 5 of the NSW Hyundai/Kia Rally Series
- Round 5 of the Techworkz Automotive ACT Regional Rally Series



Disclaimer

MOTOR SPORT IS DANGEROUS

Motorsport Activities are inherently dangerous recreational activities and there is significant risk of injury, disability or death.

If you do not wish to be exposed to such risks, then you should not participate in the Motorsport Activities.
Acknowledgement of Risks

You acknowledge that the risks associated with attending or participating in Motorsport Activities include but are **not limited** to the risk that you may suffer harm as a result of:

- motor vehicles (or parts of them) colliding with other motor vehicles or persons or property;
- other participants acting dangerously or with lack of skills;
- high levels of noise exposure;
- acts of violence and other harmful acts (whether intentional or inadvertent) committed by persons attending or participating in the event; and
- the failure or unsuitability of facilities (including grand-stands, fences and guard rails) to ensure your safety.

Exclusion of Liability, Release and Indemnity

In exchange for being able to attend or participate in the Motorsport Activities, **you will and agree to:**

- **release** Motorsport Australia and the Entities to the extent that any or all of them are providing Recreational Services from all liability for:
 - your **death**;
 - any **physical or mental injury** (including the aggravation, acceleration or recurrence of such an injury);
 - the contraction, aggravation or acceleration of a **disease** including but not only COVID-19;
 - the coming into existence, the aggravation, acceleration or recurrence of any other **condition, circumstance, occurrence, activity, form of behaviour, course of conduct or state of affairs:**
 - that is or may be harmful or disadvantageous to you or the community; or
 - that may result in harm or disadvantage to you or the community,
 - any claim for any costs and expenses you may incur as a consequence of any of the above; arising from your participation in or attendance at the Motorsport Activities;
- **indemnify and hold harmless and keep indemnified** Motorsport Australia and the Entities to the maximum extent permitted by law in respect of any Claim by any person; and
- attend at or participate in the Motorsport Activities at your own risk.

You understand that:

- nothing in this document excludes, restricts or modifies any rights that you may have as a result of significant personal injury that is caused by the Reckless Conduct of Motorsport Australia and the Entities as the supplier of the Motorsport Activities and Recreational Services;
- nothing in this document prevents Motorsport Australia and the Entities from relying on any laws (including statute and common law) that limit or preclude their liability;
- nothing in this document excludes any term or guarantee which under statute cannot be excluded, however the liability of Motorsport Australia and the Entities is limited to the minimum liability allowable by law;
- nothing in this document precludes you from making a claim under a Motorsport Australia insurance policy where you are expressly entitled to make a claim under that insurance policy; and
- Motorsport Australia has arranged for limited personal injury insurance coverage which may provide you with some protection for loss, damage or injury that you may suffer during your participation in the Motorsport Activities. You acknowledge and accept that the insurance taken out by Motorsport Australia may not provide you with full indemnity for loss, damage or injury that you may suffer during your participation in the Motorsport Activities, and that you may have to pay the excess if a Claim is made under an insurance policy on your behalf. You agree that your own insurance arrangements are ultimately your responsibility and you will arrange any additional coverage at your expense after taking into account Motorsport Australia's insurance arrangements, this document and your own circumstances.

Welcome and Thank You

On behalf of Brindabella Motor Sport Club (BMSC) and the organising committee for the **2024 Damesa Industries Stages** and **Horizon Apartments Narooma Forest Rally**, I would like to thank you for volunteering to assist us.

In an effort to ensure all competitors and Officials are receiving updates as quickly as possible, we will be using the **Sportity app** for our Official Noticeboard. The Supplementary Regulations, Further Regulations, Bulletins and Results will be published on the Official Notice Board via the Sportity app. Information regarding the use of Rallysafe Tablets is available on the App. All Crews and officials are requested to download the Sportity Application and add the Channel "RallyNSW24" then select "Narooma Forest Rally – 24 August 2024".

Your participation is critical to the success of the event. As a "Judge of Fact", you are responsible for ensuring that competitor's times (Start and Flying Finish) are accurately recorded and that all of the various rules are complied with. This ensures that no competitor is given an unfair handicap or advantage.

Format of the Event

The **Damesa Industries Stages** is a round of the NSW State Rally Championship and the East Coast Classic Rally Series (2WD and 4WD). There will be nine (9) stages – three (3) of which are repeated.

The **Horizon Apartments Narooma Forest Rally** is a round of the NSW Clubman Rally Series; the NSW Hyundai/Kia Rally Series and the Techworkz Automotive ACT Regional Rally Series. There will be seven (7) stages – three (3) of which are repeated.

Stage Team Officials Meeting Times and Briefings

The success of the event depends upon your punctuality. A briefing for each stage team will be conducted prior to leaving your meet point. Officials for each stage are required to meet and register. **Please DO NOT be late.**

Please note – THREE stages are repeated. SS1/5; SS3/6; SS4/7. Stages 2, 8 and 9 are only run once.

We consider it of very high priority that the Rally runs on schedule. To make this happen, we need all officials to be in position and ready to perform their task on time. This includes all of the officials to be placed into their locations throughout the stages. Any delays will be reflected and compounded throughout the entire event. Please don't let the side down by being late to your assigned post! Once again, any delays will reflect right throughout the event. Please ensure that you do everything you can to ensure that they start exactly as per schedule. If you can't make it to your stage, or think you'll be late, please contact the official's hotline on 0408 103 234.

Be Prepared

Your role will require you to be in the forest for up to 10 hours. You should consider packing the following for your comfort:

- First aid kit – take a basic kit at least.
- Sensible, enclosed, waterproof footwear. No thongs etc. as feet must be covered.
- Fuel – make sure you have a full tank of fuel in your car before going out into the forest to your position.
- Gloves
- Rubbish bags – take all rubbish when leaving.
- Chairs – to be comfortable throughout the day.
- Table – only if you have a portable one for start and finish controls.
- Hat – an all-weather one is ideal so you don't get sunburnt nor soaking wet if it rains.
- Optional: Portable sunshade that is easy to put up – if you have one.
- Food for the length of stay. You will need to bring meals for the day. It is a good idea to have extra with you and plenty of drinks but obviously no alcohol is permitted.
- Sunscreen and insect repellent.
- Warm clothes and wet weather gear.
- If operating near rally cars (for example at the Start Control) consider bringing ear protection.

Stage Security

Start and Finish Controls

On all Start and Finish Controls, please be aware of the need to stop all non-rally traffic from entering the stages.

Road Closures

Please park your car so that it blocks access to the stage, but will not be damaged by flying stones from, or direct impact by, competing cars. **Keep behind the bunting, and away from the rally stage.**

Copies of permits for the event from the NSW Forestry Corporation and Motorsport Australia have been included in your Control pack. These permits give you the legal right to deny access to stages for any non-rally personnel.

Course Cars

Once the stage is prepared, a series of Course Cars will travel the stages before the competitors. The officials in these vehicles are checking to see that all the controls and safety preparations are in the correct places and are ready for competition.

The vehicles are:

Course Car – 80 minutes before 1st competitor

000 – 60 minutes before 1st competitor

00 – 40 minutes before 1st competitor

0 – 15 minutes before 1st competitor

Where you have been requested to do so, the passing of each of the Course Cars must be recorded and controlled as though they were competitors. This keeps the event on schedule, and provides some practice with the event documentation prior to the competitors.

No vehicle is to enter a stage (other than competitors and the official Course cars) after Car 000.

After the passage of competitors, there will be one or two Sweep Cars. A Recovery vehicle may follow the Sweep car, if directed by Rally Control. Please note that no volunteer is to leave their position until directed to do so by Sweep or by the Stage Commander.

Incidents

Please remember that, even though you are a volunteer, you may be asked to account for your actions and decisions during the event. It is therefore imperative that you keep notes of any incidents that you are involved with, or witness, throughout the event.

Incident Report Forms are in your Control paperwork pack.

An Incident for a Start Control may be a competitor 'jumping the start'. (Please include the approximate number of seconds of the 'jump start').

Please include your contact phone numbers. Any such incident reports should be returned to Rally HQ.

Radio Communication

All Controls will be issued with radio communications and be in contact with Rally Headquarters. It is planned that all Road closures will also have radio communication. If you are given a radio – please keep a listening watch at all times.

Media

All people who wish to access media points during the event must be registered and will be accredited in line with the CAMS policy. All accredited media must adhere to the CAMS Media Code of Conduct Policy.

The rights and responsibilities that are defined in this policy will be outlined to all event officials, with particular attention to allowable areas of access and conduct guidelines. The basic requirement is that all media must follow the advice of officials – disputes may be escalated to more senior officials if necessary but the final decision by the most senior official available is to be regarded as binding.

Officials and their Duties

Officials on Special Stages

Start/Time Control Officials will:

- Wear safety vests at all times.
- Promptly advise Rally Control as soon as they are in position and set up.
- Maintain the security of the stage, preventing unauthorised personnel from entering the stage once 000 has entered, and until the stage has been declared "Black".
- Demonstrate to any unauthorised personnel who are attempting to enter that the event has the permission of Police, Council and Forestry to secure the roads and operate a motorsport event, (using the copies of permission letters in their pack).
- Ensure that the first competing car is not started into the stage before the time indicated on the Event Itinerary, and not before the "Stage Green" has been advised from Rally Control.
- Promptly advise Rally Control when each of the Course Cars, the first and the last competing cars and the Sweep car have started into the stage.
- Faithfully record the start times for competitors on the Control paperwork and the competitor's Time Card.
- Work to maintain a minimum of 2-minute intervals between cars unless otherwise informed by Rally Control.
- Record any incidents on the Incident Report Form while the details are still fresh in the mind, and if serious, report them directly to Rally Control.
- Stay in position until released by the Stage Commander. Advise Rally Control when they are closing down.

Finish/Stop Control Officials

Finish/Stop Control Officials will:

- Wear safety vests at all times.
- Promptly advise Rally Control as soon as they are in position and set up.
- Maintain the security of the stage, preventing unauthorised personnel from entering the stage once 000 has started the stage, and until the stage has been declared "Black".
- Demonstrate to any unauthorised personnel who are attempting to enter that the event has the permission of Police and Forestry to secure the roads and operate a motorsport event, (using the copies of permission letters in their pack).
- Ensure that Rally Control has been advised when "Stage Amber" and "Stage Green" has been recommended by the Course Car and 000.
- Promptly advise Rally Control when each of the Course Cars, the first and the last competing cars and the Sweep car have completed the stage.
- Faithfully record the finish times for competitors on the Control paperwork and the competitor's Time Card to the 1/10th of a second.
- If your records indicate that there are one (or more) cars that have not finished, ask the next competitor if they have passed them in the stage. If they have no knowledge of the missing competitor(s), immediately report this incident to Rally Control.
- Record any incidents on the Incident Report Form while the details are still fresh in the mind, and if serious, report them directly to Rally Control.
- Stay in position until released by the Stage Commander. Advise Rally Control when they are closing down.

Stage Finish Times

We have a computerised timing system which will automatically send finish times to the Stop Controls. However, as a backup, all the Flying Finish times must be recorded at the Flying Finish location, recorded on a control card at that location and be ready to be communicated to the Stop Point via hand held UHF radio if required. Once the competitor stops at the Stop Point Control, the official can record the Flying Finish Time on the crews Road Card and have them sign the Control Card to acknowledge that both times are the same.

Stage Closures

Road Closure Officials will:

- Wear safety vests at all times.
- Maintain the security of the stage, preventing unauthorised personnel from entering the stage, until the Sweep has passed for the final time.
- Demonstrate to any unauthorised personnel who are attempting to enter that the event has the permission of Police, Council and Forestry to secure the roads and operate a motorsport event, (using the copies of permission letters in their pack).
- Complete an Incident Report Form should an incident occur and ensure that the completed form is delivered to Rally HQ by the Sweep vehicle.
- Stay in position until the Stage Commander or their appointed Deputy drives to your position and tells you it is okay to leave. For your own safety please drive out of the stage as directed and do not drive in the opposite direction to which the rally cars have come, unless you are told it is safe to do so.
- Stage Officials (Road closures and Spectator Marshals) are asked to acknowledge the passage of all Course Cars by the use of hand signals. These hand signals should be shown to the following vehicles:
 - 000 60 minutes before 1st competitor
 - 00 40 minutes before 1st competitor
 - 0 15 minutes before 1st competitor



All OK



Need Assistance

Public Safety (Spectator) Marshals

The primary function of the Spectator Marshals is to maintain the safety of the spectators, by keeping them within the areas that have been designated as safest.

Public Safety Marshals will:

- Wear safety vests at all times.
- Promptly advise Rally Control as soon as they are in position and set up.
- Maintain the security of the stage, preventing unauthorised personnel from entering the stage, until the Sweep has passed and the stage has been declared black.
- Demonstrate to any unauthorised personnel who are attempting to enter that the event has the permission of Police, Council and Forestry to secure the roads and operate a motorsport event, (using the copies of permission letters in their pack).
- Ensure the safety of spectators by ensuring that they are located in the areas defined in the Spectator Diagram.
- Manage the flow of spectator pedestrian traffic across Controlled Crossings (if applicable).

- Be equipped with a whistle and are to blow it as each competing car approaches to warn the spectators.
- Chief Spectator Marshalls will be equipped with radio communication to Rally Control, and should advise of any incidents that require the attention of the Director.
- Complete an Incident Report Form should an incident occur and ensure that the completed form is delivered to Rally HQ by the Sweep vehicle.
- Stay in position until released by the Sweep car.

Sweep Vehicles

The function of the Sweep Car is to travel behind the last competing car and account for any cars who fail to finish a Stage.

PLEASE NOTE: As the stages are repeated, you must stay in position until the Sweep cars have been through for the second time and the Stage Commander releases you.

In the event that some cars are dragging behind the field, Rally Control will direct the Sweep Cars when to enter the stage and close it for competition. The Sweep Cars must record and report to Rally Control the number of cars that started each stage and the number of cars that completed each stage, and must account for all cars.

The Sweep Cars will collect road cards from crews who have failed to finish the stage and who are unable to re-join the rally at a later stage.

The Sweep Cars will collect all Control Cards from the start and finish controls and return these to Rally Headquarters.

Recovery Vehicle

The recovery vehicle will enter those stages where it has been reported that cars require assistance. Recovery will then travel through the stage behind the sweep vehicle and assist with recovering vehicles that have broken down or are damaged.

2024 HORIZON APARTMENTS NAROOMA FOREST RALLY ITINERARY



Itinerary 24 August 2024

Stage Name	Total distance (km)	Comp. Distance (km)	Section	Service Time (mins)	Time Allowed (h:min)	"000" Start time	"00" Start time	"0" Start time	Car 1 Start time	Your car Start time	Car 80 Start time	Control closes	Average speed (km/h)
Start of leg one													
Liaison 1	13.83	0.00	0-1	Nil	0:17	9:30	9:50	10:15	10:30		13:08	13:28	48.81
SS 1: PCD Engineering 1	27.41	11.38	1-2	Nil	0:40	9:50	10:10	10:35	10:50		13:28	13:48	41.12
SS 2: Maisie's Place	62.74	39.98	2-3	Nil	1:20	10:33	10:53	11:18	11:33		14:11	14:31	47.06
SS 3: Tuross River 1	17.27	15.52	3-4	Nil	0:22	11:56	12:16	12:41	12:56		15:34	15:54	47.10
SS 4: Wild Horse 1	33.56	19.93	4-4A	60	1:40	12:21	12:41	13:06	13:21		15:59	16:19	20.14
REGROUP 1			4A-4B	Nil	0:35	14:04	14:24	14:49	15:04		17:42	18:02	0.00
Start of leg two													
Liaison 2	13.76		4B-5	Nil	0:17	14:39	14:59	15:24	15:39		17:37	17:57	48.56
SS 5: PCD Engineering 2	16.35	11.38	5-6	Nil	0:22	14:59	15:19	15:44	15:59		17:57	18:17	44.59
SS 6: Tuross River 2	17.27	15.52	6-7	Nil	0:22	15:24	15:44	16:09	16:24		18:22	18:42	47.10
SS 7: Wild Horse 2	33.56	19.93	7-7A	40	1:15	15:49	16:09	16:34	16:49		18:47	19:07	26.85
REGROUP 2			7A-7B	Nil	0:15	17:07	17:27	17:52	18:07			19:25	0.00
Liaison 3	10.23		7B-8	Nil	0:15	17:25	17:45	18:10	18:25			19:43	40.92
SS 8: Mitchell's Pinch	18.23	11.08	8-9	Nil	0:22	17:43	18:03	18:28	18:43			20:01	49.72
SS 9: Matador Spitz	29.98	13.52	9-HQ	Nil	0:35	18:08	18:28	18:53	19:08			20:26	51.39
(Finish)						18:43	19:03	19:28	19:43			21:01	
TOTAL	294.19	158.24											